

MINUTES OF A MEETING OF THE SAVERNAKE PARISH COUNCIL 16TH OCTOBER 2024
MEETING HELD AT THE MARLBOROUGH COMMUNITY & YOUTH CENTRE, ST MARGARET'S MEAD

PRESENT

Guy Singleton (Chairman) (GS)	Councillor
Martin Phipps (MP)	Councillor
Nikki Boutal (NB)	Councillor
Caroline Thomas (CT)	Wiltshire Council, Marlborough East
Suzie Singleton (SS)	Parishioner & Minute Taker

ITEM		ACTION
1	APOLOGIES Nigel Eayrs, Councillor (NE) Andrew Smithson, Councillor (AS)	
2	DECLARATIONS OF INTEREST There were no declarations of interest.	
3	APPROVAL OF MINUTES The minutes of the meeting on 10 th July 2024 were approved. A copy will be uploaded to the SPC website.	GS/SS
4	MATTERS ARISING FROM PREVIOUS MEETINGS <ul style="list-style-type: none"> • <u>Policies</u> MP will send drafts of the Flood and Hot Weather Plans to the other councillors for their feedback. The agreed draft Policies will be uploaded to the website for confirmation at the next Parish Council meeting. • <u>Maurice Way</u> See Section 11 	MP/SS
5	CRIME UPDATE The Crime Report covering the 3 rd quarter of 2024 has been received. It reported that only one incident had been reported within the Parish during the last quarter. It was noted that in the area generally, there has been a slight increase in burglaries from outbuildings and garages in the last few months, especially in the more rural areas of the patch. There was a reminder to ensure that garages and outbuildings are locked and secured and that any high value items such as bikes etc are secured with locks etc within. The report is attached to these Minutes.	

ITEM		ACTION
	<p>The police will be holding local surgeries in the next few months as follows:</p> <p>14th November 2024 Great Bedwyn, Holy Cross Church at 12pm – 1pm 17th December 2024, Bouverie Hall, Pewsey 09:00am – 10:00am</p>	
6	<p>PLANNING UPDATE</p> <p>The councillors reviewed the Planning Matters dealt with by email since the last meeting. A report is attached to these Minutes.</p> <p>24/04111 - Levett's Farm, operations work Date of response: 12/06/24 SPC Comment: Mixed</p> <p>24/05367 - Water Tower, Clench Common Date of response: 11/07/24 SPC Comment: Object</p> <p>24/05651 - Tottenham House, Variation of cond 8 of 1712461OUT It was agreed not to make a comment as the property is outside of the Parish and it was not believed that it would affect the Parish</p> <p>24/06828 - Savernake Hospital, Tree works Date of response: 29/08/24 SPC Comment: No objection</p>	
7	<p>FOREST LIAISON OFFICER REPORT</p> <p>Nikki Morgans of Forestry England provided an update which is attached to these minutes and has been uploaded to the Parish Council website.</p>	
8	<p>FINANCE OFFICER'S REPORT</p> <p>Banking</p> <ul style="list-style-type: none"> - Since the last meeting, <ul style="list-style-type: none"> a) Payments made / received: <ul style="list-style-type: none"> 04 Oct - £35.00 – ICO – Annual Data Protection Fee 04 Sep - £188.65 – Community First – Insurance 22 Jul - £50.00 – SMH Singleton – Secretarial services b) Invoices received, in the process of payment: <ul style="list-style-type: none"> Due 12 Nov -£200.76 – TEEC – Website hosting - Total funds at date of meeting are £ 6,055 and are held as follows: <ul style="list-style-type: none"> Payments a/c : £ 308.55 Interest a/c : £ 5,746.92 	

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	<p>Accounts</p> <ul style="list-style-type: none"> – Total funds at date of meeting are as follows: Precept a/c : £ 6,055.47 CIL a/c : £ 0.00 <p>Budgeting</p> <ul style="list-style-type: none"> – Precept account: Expenses this year (2024-25) to date are £521.301 (40% of Income) – CIL account: No additional funds have been received and no additional payments made, funds are currently zero. 	
9	<p>WEBSITE</p> <p>The most recent invoice from TEEC for the Parish Council website was substantially higher than expected as no increase has been previously notified. When this was queried by NB the company said that they had sent the information about increases to the Chair last December.</p> <p>When this was discussed at the meeting it was noted that despite an in depth search, no sign of the email referred to was to be found in any of GS's email accounts, far less the Parish one, also that the information should have been provided to NB as the appointed contact for the Parish Council website. NB to pass this information back to TEEC and to liaise with them.</p>	NB
10	<p>PARISH STEWARD</p> <p>MP asked whether it was possible for the Parish Steward to cut the grass around the white gates in Cadley. GS reported that this had been discussed with him but that for reasons of safety would not be possible as they would need to get a road closure in place to do so.</p>	
11	<p>LHFIG</p> <ul style="list-style-type: none"> • <u>Forest Hill</u> Works at Forest Hill have been successfully completed. • <u>Clench Common - speed limit and traffic calming</u> Fitting the agreed upon gates and signs in Clench Common, subject to them being funded by the Ramsbury Estate as previously agreed with the Estate Manager - had been agreed by LHFIG. <p>SPC are to fit signs at the A345 end of the road and the Ramsbury Estate will fund gates and the signs at the other end of the neighbourhood.</p> <ul style="list-style-type: none"> • <u>Forest Hill</u> LHFIG has approved the plan to paint double yellow lines at Savernake Hospital, subject to this work being funded by the Hospital Trust as SPC do 	MP/NB MP/GS

ITEM		ACTION
	<p>not have funds available to allocate to this project.</p> <p>CT noted, however, that although the principal of the project had been agreed, and funds to be made available, it could take up to 6 months for it to come to completion. There was a legal route to be followed including publishing the plan and dealing with any objections. The Highways Department would then have to schedule it into their plans.</p> <p>It is anticipated that the legal and preparation costs will be @£3,000, the works will cost @£1,000. GS to notify NHS.</p>	GS
11	<p>DATES OF NEXT MEETINGS:</p> <p>15th January 2025 9th July 2025 7th May 2025 15th October 2025 APM 21st May 2025</p>	ALL

Signed ...*Guy Singleton* Date ...15th January 2025

Name ...*Guy Singleton*